



Position: Graphic Design Intern
Part-Time, 20 Hours per week

Company: **Buccaneer Commission**
1415 N. Water St., Corpus Christi, TX 78701

Job Description:

The Buccaneer Commission, a non-profit organization, established in 1938 annually stages Buccaneer Days (Buc Days)- the largest, longest running festival in South Texas. Each May attendees experience family entertainment, Western Sports (Rodeo Corpus Christi, PBR Velocity Tour Finals), live music and more, all while supporting educational efforts through academic competitions and scholarships. To date, the Buccaneer Commission has awarded more than \$2.9 million in scholarships and grants.

The Graphics Design Intern will support the Marketing team with creative deliverables before, during, and after the 2027 Buc Days event and will report to the Experience and Brand Manager. This role offers hands-on experience in graphic design, branding, and event marketing.

Primary duties include:

- Create and edit digital and print collateral including flyers, posters, signage, advertisements, and social media graphics
- Design merchandise mockups and branded assets for events and sponsors
- Support design needs for eblasts, website, and presentations
- Assist in maintaining brand standards across all materials
- Contribute to the development of creative themes and visual storytelling
- Organize and archive design files for team access and reference
- Assist in designing and producing event-specific signage and wayfinding
- Create engaging visuals for social media, including story templates and reels
- Help with capturing and editing event photography for real-time and post-event use
- Support sponsor branding integration into event signage and activations

Other Duties:

- Administrative Support
 - Perform administrative duties such as scheduling meetings, preparing reports, and maintaining files.
 - Provide general support to the Marketing team as needed.
 - General office support; answering phones, assisting customers
 - Work front reception desk as needed and assigned
- Assist in planning and organizing competition events, including setup, scheduling, and execution
- Work with volunteers to coordinate committee meetings, functions and activities
- Other duties as assigned

Education/Experience:

- Completion of at least one year of study, majoring in Graphic Design, Marketing, Public Relations, Communications, or similar
- Academic success (a minimum cumulative GPA of 3.0)
- Proficient in Adobe Creative Suite (Illustrator, Photoshop, InDesign)
- Experience with Canva and/or other design tools preferred
- Basic photography and photo editing skills a plus
- Ability to work independently and meet multiple deadlines
- Strong visual design sense with attention to detail
- Positive, creative mindset and excellent communication skills
- Ability to work some evenings and weekends